



# Change In Bank Account & Contact Details

Please read the terms and conditions mentioned below and attach necessary documents for registration of bank accounts. Forms should be filled legibly in English (capitals letters) and complete mandatory (marked\*) fields.

## Instructions:

1. The first/sole unit holder in the folio should be one of the holders of the bank account being registered.
2. This form should be signed as per the mode of holding only.
3. NRI's need to mandatorily provide NRO or NRE bank account details.
4. Bank account change request will be accepted & processed only if all other details are correctly filled and necessary documents are submitted.
5. The request is liable to be rejected if any information is missing or incorrectly filled.
6. The Bank of India Mutual Fund (Formerly BOI AXA Mutual Fund) also provides the facility to register multiple bank accounts. By registering multiple bank accounts, the investor can use any of registered bank account to receive redemption/dividend proceeds.
7. In case of any Unitholder/s who have already opted for multiple bank account registration facility and use this form, then the bank account mentioned in this form will be updated as new default bank account.
8. Investors/Unit holders and Distributors of the Fund are reminded about "Discontinuation of Change in Bank Account Mandate request along with Redemption/Dividend proceeds."
9. Investors shall submit duly filled in "Change of bank mandate & Registration of multiple bank accounts form" at any of the Official Point of Acceptance (PoA) of the Fund.
10. Original of any one of the following documents or self attested copy (if originals produced for verification) or photo copy attested by the Bank Manager shall be required:
  - (i) Cancelled original cheque with first unitholder name(of the new bank mandate in case of first time incorporations) and bank account number printed on the face of the cheque OR
  - (ii) Bank statement OR
  - (iii) Bank passbook with current entries not older than 3 months OR
  - (iv) Bank Letter\* duly signed by branch manager/authorized personnelPhotocopy of any of the above stated document of the old bank account with first unitholder name and bank account number printed on the face of the cheque shall also be required. In case, old bank account is already closed, a duly signed and stamped original letter from such bank\* on the letter head of bank, confirming the closure of said account shall be required.  
\* Bank letter should be on its letterhead certifying that the Unit holder maintains/maintained an account with the bank, the bank account information like PAN, bank account number, bank branch, account type, the MICR code of the branch & IFSC Code.
11. There shall be a cooling period of 10 calendar days for validation and registration of new bank account. Further, in case of receipt of redemption request/proceeds of divided during this cooling period, the amount will be sent only to a bank account that is already registered and validated in the folio at the time of receipt of redemption request. Redemptions / dividend payments, if any, will be processed as per specified service standards and the last registered bank account information will be used for such payments to Unit holders.

For Office use only

## FOR MORE INFORMATION

### Bank of India Mutual Fund (Formerly BOI AXA Mutual Fund)

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